

# Muhammad Rafique

(Valid Transferable Iqama & Driving License)

(Senior Safety Officer)

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Voice: +966554794147

Marital Status: Single

Current Address: Tabuk, Saudi Arabia



## BACKGROUND SUMMARY:

Over **07** years of experience in executing, handling and managing construction related occupation health and safety works in line with the applicable national and international codes, standards and client's applicable requirements with high concentration and fluent knowledge in industrial safety, oil, gas and petro-chemical industries. Self-motivated, self-started, sincere in commitment, hardworking and loyal to the assigned tasks and work. Has enough capacity to work under the job pressure and able to manage and achieving the ultimate objectives and goals of the assigned organization

## ACADEMIC QUALIFICATION:

- Educational Attainment: 1-year Diploma in HSE Engineering
- Name of Institute: SDTC
- Educational Attainment: F.Sc. Pre Engineering
- Name of Institute: BISE – Multan

## PROFESSIONAL CERTIFICATIONS:

- IOSH
- OSHA
- NEBOSH IGC (International General Certificate in Occupational Health and Safety, UK)
- LEVEL 6 NVQ On Going

## WORKING EXPERIENCE:

Employer Name: webuild  
From: Nov 25, 2023 To present  
Position Held & Duties: HSE Supervisor

### Key Responsibilities:

- Identifying potential hazards associated with excavation work, including ground instability, equipment failures, and environmental impacts.
- Creating and implementing strategies to minimize identified risks and ensure the safety of workers and the surrounding environment.
- Establishing and enforcing safety protocols and procedures specific to excavation activities, such as trench safety and equipment operation.
- Verifying that all excavation activities comply with local, state, and federal regulations and industry standards.
- Providing safety training and awareness programs for workers, including proper use of personal protective equipment (PPE), emergency response, and safe excavation practices.
- Keep training materials current with the latest safety guidelines and regulations.
- Performing routine site inspections to ensure that safety protocols are being followed and identify any potential hazards.
- Overseeing daily operations to ensure compliance with safety standards and procedures.
- Leading investigations into any accidents or near-misses to determine root causes and implement corrective actions.
- Document incidents, investigations, and any safety breaches, and reporting them to management and relevant authorities as required.

- Ensuring that excavation activities do not negatively impact the surrounding environment, such as causing soil erosion, water contamination, or harm to local wildlife.
- Developing and overseeing measures to protect the environment, including proper waste disposal and erosion control.
- Communicating with project managers, engineers, and other stakeholders to ensure that safety and environmental concerns are addressed.
- Developing and coordinating emergency response plans and ensure all personnel are familiar with emergency procedures.
- Keeping accurate records of safety training, inspections, incident reports, and compliance checks.
- Regularly reviewing and updating safety policies and procedures to reflect changes in regulations or project scope.
- Implementing measures to safeguard workers' health, such as ensuring adequate hydration and managing exposure to harmful substances.
- Providing guidance on managing health-related issues that may arise from excavation work, such as respiratory problems or heat stress.

**Employer Name:** **Al Osais Contracting Co**

**From:** October 05 ,2022 To Nov 11,2023

**Position Held & Duties:** **Senior HSE Officer**

**Key Responsibilities:**

- Identifying and evaluating hazards related to piling operations, such as risks from heavy machinery, potential for ground instability, noise, and vibration.
- Implementing measures to mitigate identified risks, including engineering controls, procedural changes, and safety equipment
- Developing and enforcing safety plans and procedures specific to piling works, including protocols for handling and driving piles, working with heavy equipment, and managing subsurface conditions.
- Verifying that all aspects of the piling operations comply with local, state, and federal safety regulations and industry standards.
- Providing training to workers on safe piling practices, proper use of equipment, and emergency response procedures.
- Ensure that training materials are up-to-date with the latest safety guidelines and techniques.
- Conducting frequent site inspections to monitor adherence to safety protocols and identify any potential hazards or unsafe conditions.
- Overseeing the maintenance and safe operation of piling equipment to prevent malfunctions and accidents.
- Investigating any incidents, accidents, or near-misses to determine causes and develop corrective actions.
- Maintaining detailed records of incidents and safety performance, and reporting findings to management and regulatory authorities as required.
- Evaluating and managing the environmental impacts of piling activities, such as soil disturbance, groundwater contamination, and noise pollution.
- Developing measures to minimize environmental impact, including proper waste disposal and mitigation of dust and noise.
- Creating and implementing emergency response plans tailored to the specific risks of piling works, including procedures for handling equipment failures and subsurface emergencies.

- Regularly conducting emergency drills to ensure that all workers are familiar with emergency procedures
- Working closely with project managers, engineers, and other stakeholders to address safety and environmental concerns
- Organizing and leading safety meetings to discuss potential issues, sharing updates, and reinforcing safety practices.
- Keeping accurate records of safety inspections, training sessions, incident reports, and compliance checks.
- Implementing measures to protect workers' health, including managing exposure to noise, vibrations, and hazardous materials.
- Address any health concerns related to piling work, such as ergonomics or stress.
- Regularly assessing and improving safety practices based on feedback, incident analysis, and evolving industry standards.
- Fostering a safety culture where employees are encouraged to report hazards, participating in safety initiatives, and continuously seek ways to improve safety.

**Employer Name:** AL Shalawi international Co For Trading And Contracting

**From:** May 15 , 2021 To August 30,2022

**Position Held & Duties:** HSE Officer

**Key Responsibilities:**

- Provide training for workers and staff to ensure awareness of potential risks and safe equipment use.
- Recognize potential hazards and assess their impact on health and safety.
- Create and implement safety policies, procedures, and guidelines that comply with local regulations and industry standards.
- Regularly inspect the site, equipment, and machinery to ensure compliance with safety regulations and proper maintenance.
- Investigate accidents, near-misses, or safety violations to determine root causes and prevent recurrence.
- Formulate and practice plans for emergencies, including evacuation, first aid, and handling hazardous materials.
- Provide and ensure the correct use and maintenance of personal protective equipment.
- Perform regular safety audits to assess the effectiveness of safety programs and identify improvement areas.
- Communicate with workers, contractors, and management about safety issues, updates, and best practices.
- Keep accurate records of safety inspections, training sessions, incidents, and corrective actions taken.
- Work with management and workers to implement measures that mitigate identified hazards and reduce risks.
- Oversee workers' health and hygiene, ensure proper sanitation facilities, and address health-related concerns.
- Promote safe behavior through observation, feedback, and recognition of safe practices.
- Continuously seek opportunities to improve the overall safety culture and practices on the project site.

**Employer Name:** CRCC ( China Railway Cons. Co )  
**From:** June 05, 2020 to April 23, 2021  
**Position Held & Duties:** Safety Officer

**Key Responsibilities:**

- Attending daily and weekly HSE meetings with client and site management to learn about areas of concern and then lead dedicated forces to perform the disposition with the agreed target date.
- Conducting incident investigations to perform incident evaluation by analysing the root cause to place effective corrective and preventive measures.
- Attending daily/weekly walkthroughs with client and site management to evaluate HSE compliance and taking necessary actions to meet the procedural requirements.
- Participating and conducting daily tool box talks and ensure that activity hazards and their control measures are discussed with the lead workers and work crews to start the task.
- Ensuring adequate number of welfare facilities such as rest shelters, toilets block, drinking water sheds etc. are established and maintain at site.
- Ensuring that site facilities are operating in an environmentally sound manner and in compliance with local ordinance and permit requirements.
- Ensuring disposal of all types of waste and hazardous materials as per project HSE plan and Environmental Management Procedures.
- Conducting Fire and Medical Emergency Drills at job site to increase the awareness of employees on how to react and deal with real emergency.
- Ensuring person equipment & materials are safe for each activity.
- Checking confined space (Vessels, Pipes, Excavations etc.) requirements as per to the procedures and ensuring adequate lightning and ventilation.

1. **Employer Name:** Shandong Electric Power Construction Corporation (SEPCO)  
• **From:** March 25, 2017 to March 01, 2020   
• **Position Held & Duties:** Safety Officer

**Key Responsibilities:**

- Assists safety manager in developing safety protocols and guidelines.
- Examine the workplace premises for any hazards.
- Monitor permit to work procedures.
- Daily inspection of equipment and power tools.
- Conducted toolbox talks every morning to reinforce a safe working environment.
- Make sure that workers follow the company safety guidelines and procedures
- Organize safety meetings with supervisors and Sub-Contractor representatives.
- Advising site management in all safety related matters.
- Inspection of Scaffolds, Ladders, Power Tools and Fire Extinguishers.

- Organizing Monthly Safety Meeting to ensure that the site safety is managed as per the site safety plan.
- Coordinate & supervise to area safety in accordance and implementation of safety rules.
- Co-ordination with various site personnel to ensure communication and necessary actions on HSE issues as necessary.
- Conducts safety orientation and re-orientation to employees and contractors with safety procedures and programs to maintain and improve their safety awareness.
- Weekly safety joint inspection with contractors and deviation report.
- Carry out site surveys to see to it that only safe work methods are in operation, that health and safety requirements are being observed and- that the welfare and first aid facilities are adequate and properly maintained.

**COMPUTER SKILLS:**

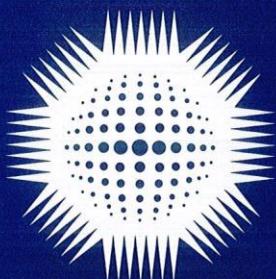
- MS Excel
- MS Power Point
- Oracle
- MS WORD

**LANGUAGES KNOWN:**

- Urdu
- Hindi
- English
- Arabic

**REFERENCE:**

- Excellent Reference will be furnished on demand



nebosh

# NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

**Muhammad Rafique**

was awarded this qualification on

13 December 2021

Les Philpott  
Chair

Dee Arp  
Accountable Officer

Master log certificate No: 00602566/1256192

SQA Ref: R630 04



**The National Examination Board in  
Occupational Safety and Health**

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Mr M Rafique  
P/o Kacha Khu, Chakk No. 26/10 R, Tehsil  
Pakistan



The National Examination Board in Occupational Safety and Health

Dominus Way  
Meridian Business Park Leicester LE19 1QW

[www.nebosh.org.uk](http://www.nebosh.org.uk)

14 December 2021

## NEBOSH International General Certificate in Occupational Health and Safety

### UNIT RESULT NOTIFICATION AND STATUS REPORT

Learner number: **00602566**

First name/s (given name): **Muhammad**

Surname (family name): **Rafique**

Full name: # **Muhammad Rafique**

Learning Partner: **645 - TWI Middle East FZ - LLC**

Unit	Description	Mark	Status	Exam Date	Learning Partner	Unit result	High valid mark
IG1	Management of Health and Safety	45	Pass	06/10/2021	645	Pass	45
IG2	Risk Profiling		Pass	06/10/2021	645	Pass	
Overall mark:							<b>45</b>
Grade:							<b>PASS</b>

A Pass in the Unit result column indicates that you have been successful in achieving that unit. A status of Exempt denotes that the pass was achieved with another Learning Partner.

If all of the required units have been successfully achieved within the qualifying period, please accept our congratulations on completing your qualification. Your qualification parchment will be sent to your Learning Partner.

If you have received a Refer result you have been unsuccessful in this unit and will be required to re-sit and/or re submit.

Please refer to important information overleaf.

**OPERATIONS DEPARTMENT**

**00602566**

# Please ensure that your name is shown correctly (see overleaf).

This qualification has been credit rated for the SCQF by SQA.  
Please refer to the table(s) below for the unit combinations

Title	SCQF Level	Credit Points
UNIT IG1	6	5
UNIT IG2	6	6
OVERALL CREDIT RATING	6	11

concerned:



Registered in England and Wales number 2698100  
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#### Qualifying periods

The latest result is shown overleaf.

## Special consideration

If you or your Learning Partner have submitted a request for special consideration and this has been acknowledged by NEBOSH, then this will have been considered prior to your result being confirmed. Full details of our '*Policy and procedures for access arrangements, reasonable adjustments and special consideration policy*' can be found in the 'About NEBOSH' section of our website [www.nebosh.org.uk](http://www.nebosh.org.uk).

## If you have achieved a pass in both units

Please accept our congratulations on your achievement, your qualification parchment will be sent to your Learning Partner within 20 working days of the original result notification date (please refer to your assessment registration confirmation document).

## How your name will be printed on your qualification parchment

Your name will appear on your qualification parchment as shown overleaf. Names exceeding 60 characters may appear over two or more lines. Your full legal name must be used for this documentation.

Any learner name change requests must be received by NEBOSH in advance of the learner's examination result declaration date and accompanied by photographic, legally recognised identification. Requests received after this time may be subject to the replacement certificate fees.

Please refer to our '*Policy regarding candidate certificates including corrections and reissues*', available in the 'About NEBOSH' section of our website [www.nebosh.org.uk](http://www.nebosh.org.uk) for further information.

## How your overall grade is calculated

Learners who are successful in both units will qualify for the the NEBOSH International General Certificate in Occupational Health and Safety. The IG2 unit is assessed with a Pass/Refer outcome, therefore the qualification grade is based on the IG1 unit result according to the following criteria

Distinction	75 marks or more
Credit	65 - 74 marks
Pass	45 - 64 marks

## If you have received a refer result

If you have received a refer result for either unit then you have not met the pass standard for that unit. To allow you to successfully achieve the NEBOSH International General Certificate in Occupational Health and Safety you will need to make arrangements to re-sit the referred Unit(s).

Re-sits can be arranged by contacting your Learning Partner to discuss the next available assessment date .

## If your result does not meet with your reasonable expectations

NEBOSH does support the rights of Learners and/or Learning Partners to request a clerical check or re-mark of an assessment. To request this service please refer to our '*Enquiries about Results (EARs) policy and procedure*', available to download from the 'About NEBOSH' section of our website [www.nebosh.org.uk](http://www.nebosh.org.uk).

All requests must be received, with full payment, within 20 working days of the results notification date (please refer to your examination entry confirmation). Requests received after this date cannot be processed.

### Please note:

This service does not provide feedback on performance and by requesting this service there is no guarantee that a mark will be adjusted upwards after a re-mark. It is also important to note that a mark (and grade) may also be adjusted **downwards** following an EAR.

NEBOSH does recommend that you discuss your results with your tutor prior to submitting an enquiry about result.

## NEBOSH contact details

If you have any further queries or would like to contact NEBOSH regarding any of the above services our contact details are as follows:

