

RESUME OF PERSONNEL

TAWSEEF ALI

HSE OFFICER



IQAMA# (transferable)

Phone number# 0549227291

Email: tawseefkhan832@gmail.com

Date of birth 01-04-1998

Gender: Male **Nationality:**
Pakistani

LANGUAGES: English Fluent, Urdu Fluent

Arabic Working Knowledge

CAREER OBJECTIVES:

B.S. DISASTER EMERGENCY & SAFETY MANAGEMENT graduate with **5+** years' experience. I have considerable experience in a HSE role and in the expert in the fields of drawing –up safe operational procedure, plans, risk assessment, and making recommendation following any accident or incident. Highly-motivated and results-driven, able to work and learn as part of a dedicated team.

EDUCATION

- **BS DISASTER EMERGENCY & SAFETY MANAGEMENT**
University of Peshawar (Peshawar) KPK
- **NEBOSH IGC CERTIFICATION**
UK (verified)
- **DIPLOMA OF CIVIL ASSOCIATE ENGINEER (3 YEARS)**
- **IOSH/OSHA**

AREAS OF EXPERTISE

- ❖ Comprehensive knowledge of Health and Safety rules and regulations.
- ❖ Daily site inspection.
- ❖ Good organizational skill.
- ❖ Implementation of HSE policy standards and procedure.
- ❖ Strong writing skill for creating reports.

PROFESSIONAL EXPERIENCE:

- **Position** **HSE Officer** (March23 -)
Project: DAR AL RIYADH /UNEC/ (MIAK RIYADH)
- **Position:** **HSE Officer** (FEB15 – 20 MARCH 2024)
Contractor: POWER CHINA/EPC/CHCI CONTRACTING SAAD SOLAR PV POWER PROJECT KSA
- **Position:** **HSE Officer** (March 2023 -Feb 2024)
Project: King Faisal Air Academy Project-Al Majmaah, KSA
- **Position:** **HSE Officer** (Feb2021 - MAY 2022)
Project RESILIENCE GATE WAY Islamabad
- **Position:** **SITE ENGINEER** (Dec 2019 - JAN 2021)
Contractor: (PWD) KARAK PESHAWAR KPK

Roles & Responsibilities

- Implementation of HSE policy, standard and procedures.
- Monitoring daily work routine as per safety norms and standards.
- Accident investigation and preparation safety performance report.
- Daily Site inspection, conducting daily Tool Box talk Meeting with workers.
- Daily carry out of the monitoring of effective use of personal protective equipment`s PPE by all workforce.
- Inspection of safety sign boards and barricade to avoid accident.
- Identify hazard and risk associated with the employees.
- Checking and monitoring the scaffolding tag system.
- Coordinating on all issues and conflicts regarding HSE supervisor and manager.
- Participate walk-through with client & sub-contractor representatives.
- Ensure proper safety sign boards are placed in the correct areas to prevent damages/accident.
- Enforce occupational Health and safety standard and processes in the work place.
- Monitoring and implementation of safe activities like scaffolding, working at height, paintings, housekeeping, electrical equipment etc.
- Daily site inspection.

- Prepare all required sign boards warning signs, ETC for project site monitoring the correct usage barriers, including timely removal.
- Daily report deficiencies to concerned supervisor.
- Supervision of every day work to ensure strict compliance to concerned supervisor.
- Inspection safety equipment.
- Prepare weekly and monthly reports.
- Provide safety coverage to all activities at site follow up on variety of work.
- Monitoring daily work routine as per safety norms and standards.
- First aid and Emergency Procedures & to maintain tidiness.
- Monitoring daily work routine as per safety norms and standards.
- Accident investigation and preparation safety performance report.
- Inspecting fire-fighting equipment and to see that they are in working condition.
- Monitoring electrical work with safety precautions and providing awareness about safety to the workers.
- Conducting weekly tool – box talk for all supervisors & foreman.
- Highlighting wrong practices being followed which are not meeting safety requirements & recommend corrective action.
- Preparing JSA for high-risk activities, Ensuring PPE and conduct Toolbox Talk.
- Daily inspection of all safety equipment's, Site inspection & Housekeeping Supervision.

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Role of supervision in accident prevention.

- First aid and Emergency Procedures & to maintain tidiness and good housekeeping to prevent hazards at worksite.
- Ensure safe working condition in the workplace and report unsafe conditions to the concerned authority.
- Ensure compliance of SOPs for Permit system (Hot-Work, Working at Height, confined space entry, Excavation, Cold work Etc).
- Encourage and advocate for safer work equipment, materials and supplies
- To provide training services to support the elements of the HSE management system.
- Maintaining a documented inventory of HSE training including specifications, requirements etc. Ensures that an accurate database of HSE training is maintained.
- Ensure that work is going safely and report to the HSE Manager of the area.
- Monitoring excavation and confined space.
- Monitoring, implementation of personal protective equipment.
- Monitoring and implementation of safe activities like scaffolding, working at height, paintings, housekeeping, electrical equipment etc.

COURSE:

Course: MS OFFICE (6MONTH)

Course: DIPLOMA OF INFORMATION (1 YEARS)

Course: ATUO CAD 2007 **(6 MONTH)**

INTERESTS

□ Traveling, Learning languages, Love Photography