

# CURRICULUM VITAE

	<p><b>PERSONAL:</b></p> <table> <tbody> <tr> <td>Date of Birth</td><td>May 22, 1988</td></tr> <tr> <td>Nationality</td><td>Pakistani</td></tr> <tr> <td>Email Address</td><td><a href="mailto:farhadtaimur18@gmail.com">farhadtaimur18@gmail.com</a></td></tr> <tr> <td>Passport #</td><td>AD7958803</td></tr> <tr> <td>Marital status</td><td>Married</td></tr> <tr> <td>Contact No</td><td>( +966-501207732 / WhatsApp )</td></tr> <tr> <td>IQAMA Status</td><td>Transferable Iqama</td></tr> </tbody> </table>	Date of Birth	May 22, 1988	Nationality	Pakistani	Email Address	<a href="mailto:farhadtaimur18@gmail.com">farhadtaimur18@gmail.com</a>	Passport #	AD7958803	Marital status	Married	Contact No	( +966-501207732 / WhatsApp )	IQAMA Status	Transferable Iqama
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<b>Farhad Ali Taimoor</b>															
<b>OBJECTIVE</b>	<p><i>To gain extensive experience in Information technology and to use my skills and potential to assist an organization in achieving its goals, seeking long term career with optimum growth. This objective would be supported by my qualification, in addition to the management and interpersonal skills plus multi-lingual command1.</i></p>														
<b>EXPERIENCE</b> <b>April 2024-Oct 2024</b>  <b>Contractor</b> BUJV <b>Consultant</b> DAR <b>PMC</b> EGIS <b>Client</b> SEVEN	<p>1. <b><u>HSE Officer : Seven Saudi Entertainment Venture BUJV( Al Bawani UCC Joint Venture Entertainment Complex)</u></b></p> <p><b><u>Job Description:</u></b></p> <ul style="list-style-type: none"> <li>➤ Monitoring and Inspection work at height activity.</li> <li>➤ Monitoring Excavation activity in Infra, hazards, and precautions.</li> <li>➤ Lifting activities monitoring and check documentation &amp; precautions.</li> <li>➤ Hazards controls through hierarchy of control.</li> <li>➤ Inspection of Hot work activity,( Inspection of power tools, updated Colour coding, dead man switch and monthly sticker Tag).</li> <li>➤ Making daily site observation and its Close outs Report.</li> <li>➤ Instructions for cable management and Electrical Safety.</li> <li>➤ Daily TBT Conducted to workers for specific activity.</li> <li>➤ Implementation policy of safety rules and regulation.</li> <li>➤ Inspection of Firefighting equipment's (Extinguishers).</li> <li>➤ Monitor infra activities (sign boards, barrications and vehicle move.</li> </ul>														
<b>May 2021-July 2023</b>	<p>2. <b><u>Safety Officer : Potential Engineers Dubai UAE</u></b></p> <p><b><u>Job description:</u></b></p> <ul style="list-style-type: none"> <li>➤ Site Inspection and Monitoring Of Side Hazards.</li> <li>➤ Prevent Electrical Hazards in Safety inspection.</li> <li>➤ Give to workers TBT (Tool Box talk) before start of work.</li> <li>➤ Daily Site Observation reports create, send to office.</li> <li>➤ JSA (Job Safety Analysis) for Workers.</li> <li>➤ Training about Work at height And FBH Harness.</li> <li>➤ Work at height Scaffolds Inspection Tags etc....</li> <li>➤ Participate in yearly Company Audit.</li> <li>➤ Protection from Excavation Cave-in Hazards.</li> <li>➤ Training about first Aid and emergency Injuries.</li> </ul>														
<b>July 2014 – Mar 2016</b>	<p>3. <b><u>Tally Clerk : DP World(DubaiPortWorld Container Terminal 1 DUBAI Jabal e Ali free zone ,UAE)</u></b></p> <ul style="list-style-type: none"> <li>● Operate MDT (mobile data transfer at real time working).</li> <li>● Works through radio wireless set connect to Forman and supervisor and give the vessel position and loading plan.</li> <li>● Load the vessel through given sequence sheet and plan.</li> <li>● Loading and discharging the containers from the vessel to the yard.</li> </ul>														

	<ul style="list-style-type: none"> <li>Given location to vehicle in the MDT.</li> <li>Observe the containers types High cube, Standard containers.</li> <li>Reefer container send to refrigerator yard.</li> <li>And general container sends to sample yard in Safety Monitoring</li> <li>Observed damaged container and include in the sequence sheet.</li> </ul>
OCT 2013 -Jun 2014	<p><b>4. <u>Junior Executive: in Ministry of interior Government of Pakistan National Data Base and Registration Authority) NADRA Head Quarter Islamabad, Pakistan</u></b></p> <p><b><u>Job Description:</u></b></p> <ul style="list-style-type: none"> <li>Junior Executive in <u>Motor Way</u> project of NADRA Pakistan.</li> <li>Tag issuances for vehicle, tag activate and recharge balance in tag.</li> <li>Application software running and working in data base.</li> <li>Site in charge of interchange in the post of junior executive.</li> <li>Handling shifting of employees working.</li> <li>Working through satellite DVB ( digital video broadcasting)</li> <li>Preparation and analysis of different reports on for ident problems.</li> <li>Installing and configuring desktop/Laptop hardware, operating systems, antivirus and different applications.</li> </ul>
OCT 2012 -Sept 2013	<p><b>5. <u>Computer operator Acting In charge – Citizen Damage Compensation Program (CDCP) NADRA Pakistan Peshawar, Lakki Marwat, kohat regions</u></b></p> <p><b><u>Job Description:</u></b></p> <ul style="list-style-type: none"> <li>Office Administrator handing office staff and documents control</li> <li>Making salary claims and Performa's generator log pay bells etc.</li> <li>Human resource dealing and convince to flood effaced peoples.</li> <li>Preparation and analysis of different reports on for identification of problems in data base system.</li> <li>Maintenance of PC's, Troubleshooting and repairing in case of crash or application failure.</li> <li>Documents controller petty cash and data entry</li> </ul>
Dec 2011-Sep 2012	<p><b>6. <u>Ministry of Interior Government of Pakistan( NADRA) Project With ministry of Saffron(ACC)</u></b></p> <p><b><u>Job Description:</u></b></p> <ul style="list-style-type: none"> <li>Working as a junior executive in ACC Attock site.</li> <li>Registration undocumented peoples of Afghanistan.</li> <li>Enter Complete Bio data in data base of undocumented peoples.</li> <li>Investigate all Afghan citizen they are Afghani.</li> <li>Enter the biometric and capture picture of All Afghan Citizen.</li> <li>Issue ACC card ACC card.</li> <li>Acc Card is temporary stay in Pakistan of Afghan citizens.</li> <li>UNHCR are involve in this project, they were monitored.</li> </ul>

<b>EDUCATION</b> <b>Safety Courses</b> <b>Certificates</b>	<p>(NEBOSH). ( UK Board Certified )          (IOSH). ( UK Certified certificate )          (OSHA). ( US Certified Certificate)          (FIRE SAFETY). ( Level 2 UK Certified)          (RISK ASSESSMENT) ( Level 2 UK Certified)          (FIRST AID) ( Level 3 UK Certified)          (Health and Safety induction) (Certificate online From Night of Safety)          ( Chemical Safety ) ( Night Safety Online certification)          (Diploma HSE 2 Year) (Skills Development Technical Council,(STDC) Act xxi 1860          Govt. of Punjab Pakistan. ( 2019 to 2021)</p>																
	<p>( Bachelor ) Social of Science          (Subject) Govt. University of Peshawar Pakistan)          IR (International Relation &amp; Social Work)          ( 2<sup>nd</sup> Division 2018 )</p> <p>(DAE) Board Of Technical Education Peshawar, Pakistan          (Subject) (Electrical Technology)          ( 1<sup>st</sup> Division 2007-2010 )</p> <p>(Metric) (Board Of Intermediate &amp; Secondary Education Peshawar,          Pakistan Govt. Higher Secondary School no 2, Peshawar Cant Pakistan</p>																
<b>CERTIFICATES</b> <b>OF IT</b>	<p><i>MS Office Automation Certificate For Office documentation work.</i>  <i>Haris Institute Information Technology Peshawar Cantt.</i></p> <p><b>MADADGAR SOCIAL WELFARE ORGANIZATION PESHWAR PAKISTAN</b></p> <ul style="list-style-type: none"> <li>• CIT Certificate of Information Technology (MS Office, Windows, and Networking Basics) Windows (98, XP, 2000, 2003 Server), Windows 7&amp;10</li> </ul>																
<b>IT SKILLS</b>	<p>Microsoft Office (Word, Excel, PowerPoint, Access), Typing Speed of <b>50 WPM</b></p>																
<b>LANGUAGES</b>	<table border="1" data-bbox="481 1362 1509 1592"> <thead> <tr> <th>Language</th><th>Speaking</th><th>Writing</th><th>Reading</th></tr> </thead> <tbody> <tr> <td>English</td><td>Good</td><td>Excellent</td><td>Excellent</td></tr> <tr> <td>Urdu</td><td>Excellent</td><td>Excellent</td><td>Excellent</td></tr> <tr> <td>Arabic</td><td>Basic</td><td>Excellent</td><td>Excellent</td></tr> </tbody> </table>	Language	Speaking	Writing	Reading	English	Good	Excellent	Excellent	Urdu	Excellent	Excellent	Excellent	Arabic	Basic	Excellent	Excellent
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